



TASK FORCE MEETING

Location: San Diego, CA

Host: San Diego Fire-Rescue

August 15 & 16, 2023

MINUTES

Call to order: 0900 August 15th by Chief Spelman

0910 August 16th by Chief Spelman

Members Present: Task Force

- | | | |
|--------------------------|----------------------|---------------------|
| Brook Spelman (Cal Fire) | Dave Brinsfield (BL) | Cary Wright (KRN) |
| Matt Brown (CNT) | Dustin Hall (EDH) | Scott Lewis (SCR) |
| Caryn Petty (SFM) | Brian Martin (LAC) | Cathy Johnson (OES) |
| Robert Rezende (SND) | Dan Coyle (MNL) | Garrett Huff (SBC) |
| Eric Roberts (LAFD) | Pedro Arreguin (VNC) | |
| Bryan Duffy (TLC) | Jason Serrano (BDC) | |

Members Not Present: Task Force

- | | |
|----------------------|-------------------|
| Patrick D’Arcy (SFR) | Mark Bisbee (SFM) |
| Jim Tomaselli (USFS) | Tim Adams (ANA) |



Guests:

- | | |
|------------------------|------------------------|
| Jim Johnstone (OES) | Kevin Fetterman (OCFA) |
| Will Bryant (Cal Fire) | Tanner Williams (SND) |
| Mike Liversedge (SND) | Kyle O’Neil (SND) |
| Aide Barbat (SND) | Sean Brambir (SND) |
| Chuck Macfarland (SND) | Len Nielson (Cal Fire) |
| Chris Van Peer (USFS) | |

Welcome, Introductions and Logistics – Rezende

Moment of Silence for Firefighters and Police Officers LODD – Spelman

- 10-minute coffee break – Spelman

Agenda Review and Additions – Spelman

- None

Review and Approval of Previous Meeting Minutes – Rezende

- Motion to approve: Arreguin Second: Hall

Task Force Update – Spelman

- Quarterly Brief discussion needed. It has been modified and requires review and group approval.
- Task Force needs to review foundational documents to ensure it is still current.

Ops Team Update - Johnstone

- Potential changes on 410-4. Formalized on the last BoD meeting. Discussion of a “Mutual Aid” committee directly under BoD. Meeting this week to formalize the development of that committee. Please ponder how that fits in the Org Chart and reach out to Johnstone with inputs.
- Ops team virtual meeting September 13 at 10:00.

Cal OES Update – Johnson

- Great support for the deployment of US&R Blue IST and other single resources.
- OES Region 1 North Assistant Chief Jimmy Harris
- OES Region 1 South Assistant Chief Greg McKeown
- OES Region 2 North Assistant Chief Ryan Wakefield
- OES Region 2 South Assistant Chief Mark Courson
- OES Region 3 North Assistant Chief Rick Young
- OES Region 4 South Assistant Chief Eric Petterson

CSFM Report – Petty/Bisbee

- Chief Richwine filling in a division chief position.
- Blueprint 2030 focus groups. Strategic document should come out in October.
- Pro-Board reaccreditation ongoing.
- Some changes to instructor-to-student ratio. Enforcement of the changes will be put on pause due to impacts to NWCG courses.

OLD BUSINESS / PROJECTS

FOG ICS 420.1 2022 -Sales – App Update – Johnstone

- Last pallet of sales. Anticipate at the end of September will run out.
- Looking at a lower cost version for training purposes.

Specialist/Working Group Reorganization, POW, Charters, Rosters - All

- Hall: Maritime requesting to add a new member.
 - Looking to add Neal McCann (OCFA).
- Serrano: Requesting to add to EIT Josh Pullen.
- **Additions supported by all TF members**

REMS, ICS-223 Implementation / National Standard – Serrano Spelman

- No new update.

NCG – Brown

- No contact or update.

Tech Connect - Brown

- EIT committee pushed some content for website population. They received content, however, some issues with the website contractor. Continues to be worked on.

Structure Fire Operations, ICS 500 – Liversedge

- 95% completion.
- Embracing technology and science to be incorporated into the document. Hyperlinks, etc. To be a living document.
- Mostly formatting, hoping to be done by October.
- *Johnstone: Submit in a word format with track changes from the original 500 document to the updated version.*
- **Serrano: ADA compliance training this afternoon, please update your subcommittees.**

ICS800 – NFG Update - Martin

- Updated formatting.
- Great collaboration to ensure consistency with night flying operations.
- *Johnstone: I foresee the same issues with ADA compliance.*

10-minute coffee break

Presentation: 3AM (Personnel Tracking Solutions)

Lunch break

Structure Defense Guidelines, ICS 600 – Mo Khazaal

- Ongoing.

Firing Checklist – Mo Khazaal

- Second bullet point needs updating with some new suggestions.
- *Johnstone: Ensure that your subcommittee's USFS and Cal Fire engage with CWCG and communicate the details.*
- *Spelman: What is the expectation from the BoD for engagement with the CWCG from the Subcommittee level.*

Handcrew Standards – Mo Khazaal

- Ongoing. No update.

ICS 910 Update – Safety and Wildland – Roberts

- Met, June 20, 2023.
- Back at the wildland subcommittee.
- Consider current existing documents and will be updated and reviewed back by Safety.
 - Tasking Sheet to be utilized.

ITSU/ITSL – Brown

- Comparing FEMA docs.
- OSD completed by October meeting, expected.

Integration with National Organizations – Spelman

- Ongoing. Letter sent out to partner agency groups.
- *Johnstone: USFA, Western Fire Chiefs showed up as partner agencies on request of Chief Fennessy. Up to 30 people at the BoD meeting. National Weather Service will be joining as well.*

Assembly Bill No. 2380 and private resource utilization – Spelman

- State and Federal got together at the IMT meeting. Waiting on documents.
- *Johnstone: October BoD meeting. Wildland Defense Systems will be presenting to help answer some questions and further discussion at BoD on this topic.*

FIRESCOPE Meeting Business plan & Subcommittee assignments – 2023 / Mentorship / Succession Planning / Meetings - All

- New positions will be open.
- New members please assess where your interests align.

MACS Drill 2024 – All

- Training at South Ops.
- May 29, 2024.

Quarterly Briefing – All

Congratulations to Chief Brian Fennessy for the IAFC Fire Chief of the Year award - Spelman.

CURRENT BOD TASKING

Standard Wildland Preplan – Huff

- Ongoing. Working on an update for September meeting.

BoD EIT Tasking, Tracking – Brown

- Survey stopped on July 31, 2023.
- Collated results.
- Multiple vendor visits and SMEs.
 - *Spelman: did they received an adequate response?*
 - *Brown: Yes, they feel they received what was needed to move forward.*
 - *Johnstone: I appreciated the 3am presentation and how it was brought forward. Is that good for now and should we let it sit for a while? Send up the presentation to the Ops and BoD?*
 - *Brown: The main issue is agnostic streaming. Agnostic is possible.*
 - *Johnstone: It sounds like it is not there yet.*
 - *Spelman: We need to develop a minimum standard for the fire service and present to Ops and BoD to ensure the information is clear.*
 - **Action Item: Add to October agenda time for a group discussion.**

Civil Unrest BoD Tasking - Huff/Sherwood/Roberts

- Need an update – CAN report.

NEW BUSINESS / PROJECTS

Update on MACS Video

- No update.

Aviation Resources – Johnstone

- Discussion on aviation contractors and posting on agency owned resources.
- Recommendation was to move the contract resources to a separate section.
 - *Spelman – for it to be accurate it would need to be a live document.*
 - *Huff – perhaps two spreadsheets (permanent vs “live”).*
 - *Johnstone – will attempt to clarify the request.*

Guests: SDFD Fire Chief Stowell, Assistant Chief Wood, Assistant Chief Gerboth

MACS 400-1 & 400-2 – Johnstone/Johnson

- Revision and update needed. ADA compliance.
- Johnson and Johnstone to develop a track changes document sent to TF.
- Revision and update needed. ADA compliance.

- *Johnstone – does training belong here? Do Task Books belong with OSFM?*
- **Action Item: Create a discussion item for STEAC either October or January to discuss implementing to OSFM.**
- **Action Item: Identify training documents that live in FIREScope 300 series and live elsewhere (i.e., OSFM, CSTI).**

Presentation: ADA compliance procedures – Johnson / Serafin

- Need to be diligent with creating new docs and products that comply in order to speed up process of review and publishing.

Motion to create a “Plans Section Chief” (name TBD) for the Task Force with the ability to appoint a Deputy:

Motion: Rezende Second: Arreguin Unanimously passed

Chief Eric Roberts nominated by Brown and accepted by Roberts

NIMSIC (NWCG) Integration – Gerboth

- Global discussion on mnemonic and terminology. Specifically, for USAR.

MACS 410-1 MAC Group Procedures & SOPS MAC Group Procedure – Johnstone

- Vetted at both North and South Ops.
- FIREScope and CWCG document.
- Shooting for BoD approval in October 2023.
- One week comment time from TF to Chief Johnstone (deadline 8/23/2023) on the SOPS MAC document.

ICS Forms & Subcommittee Docs on FIREScope Website

- Approved documents went into publications.
- We would like to post the documents pertinent to the subcommittees.

FIREScope Task Request Form – Roberts/Rezende

- Approved at the BoD for use.
- Adding an ADA compliance checkbox to sheet.
- Adding a sign off section to OES.

CWCG Direction on Wildland topics and teamwork – Spelman

- What direction for including CWCG in the loop?
- What is the organization and workforce look like on CWCG?

SPECIALIST GROUPS/SUBCOMMITTEE REPORTS – All

Action Item: Go through subcommittee and specialist groups liaison review next meeting for reassignment.

Health and Safety

Incident Safety – Roberts/Wright

- No report

Behavioral Health – Wright/Roberts

- June 20 meeting
- Able to utilize the new positions to assist Cal Fire.
- Losing a couple members at the end of the year but have succession plans in place.

Cancer Prevention – Wright/Roberts

- August 8, 2023
- Working on hierarchy of controls.
- Developing some videos; found funding.
- Looking for recruitment; specifically North Cal.
- \$7 million for cancer prevention funding.

Special Operations

Technical Search and Rescue - Hall

- 162 Document will get uploaded to temporary display location.

Maritime Operations - Hall

- Update for position descriptions.
- Dive ad-hoc committee to develop standards through OSFM.

Hazardous Materials – Rezende/Roberts

- Present for the ADA presentation.
- Actively working on updating their document to meet the standard with CalOES assistance.

Rapid Extraction Module Support - Hall

- Proposed NWCG MEL.
- Once approved they'll push through us.

Lithium Ion Battery Ad Hoc – Rezende/Roberts

- Ad Hoc has been established with the addition of Structure Fire
 - Roberts/Rezende – Lead
 - Dunivan/Pogansky – Hazmat
 - Liversedge – Structure
 - Spelman – Safety

- O'Neill – Cancer Prevention
- IAFC TV episode tomorrow

Incident Technology

Emerging Information Technology – Brown

- No update

Geographic Information Systems – Arreguin

- LAFD and LACO supplying new personnel.
- A couple of white papers coming up for approval.
- Updating 166 to ensure it is current.

Predictive Services - Brown

- FIMS 1.1 released.
- Next version will have NFDRS update.

Communications - Brinsfield

- Meeting in San Diego.
- MACS 441 edits on docket.

Emergency Operations

Emergency Medical Services - Huff

- Meeting in a few weeks.

Structural Firefighting

- No update

Wildland Firefighting

- No update

Wildland Pre-plan

- No update

Air Operations

Aviation Operations – Martin

- 800 ready for approval.
- Needs ADA compliance.

Unmanned Aerial Systems - Martin

- No report

Training and Education

California State Fire Marshal – Bisbee/Petty

- No report.

State Training Education Advisory Committee (STEAC) - Lewis

- No report.

California Incident Command Certification System (CICCS) - Huff

- No report.

Review of 2023 Task Force Meeting Schedule

September 12-13	Ventura	Arreguin
October 10-11	Los Angeles	Martin
November 14-15	Paso Robles	Huff
December 12-13	Los Angeles	Roberts
January 8-9	Anaheim	??
February 6-7	Sacramento	Scott Lewis
March 12-13	Menlo Park	??
April 9-10		

Future Ops Team and Board of Director's Meetings – All

October 4 & 5 @ Santa Barbara

January 10 & 11, 2024 @ Burbank

Day 1: Spelman motion to adjourn, Second: Serrano – 1500hrs.

ROUNDTABLE – AII

- Spelman – Funerals: Timothy Rodriguez August 21, Josh Bischof August 24
Tony Sousa August 25.

Day 2: Meeting adjourn, Spelman – 1203hrs.